

**MINUTE RECORD OF: Madera Unified School District Board of Education**

**ANNUAL ORGANIZATIONAL MEETING HELD ON THE 9<sup>th</sup> DAY OF December, 2008**

The Board of Education of the Madera Unified School District convened in the **Annual Organizational Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Tuesday, December 9, 2008**, at 7:00 p.m.

**ROLL CALL**

J. Gary Adams, Trustee  
Robert E. Garibay, Trustee  
Loraine Goodwin, Trustee  
Michael Salvador, Trustee  
Ray G. Seibert, Trustee  
Michael H. Westley, Trustee

Absent:

Philip D. Janzen, Trustee

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Rebecca Ayala, Madera High School, Student Board Representative  
Espí Tovar, Madera South High School, Student Board Representative

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John R. Stafford, Superintendent  
Teri Bradshaw, Director, Fiscal Services  
Jake Bragonier, Public Information Officer  
Robert Chavez, Chief Academic Officer, K-12, Educational Services  
Kathy Lopes, Associate Superintendent, Educational Services  
Kelly Porterfield, Associate Superintendent, Business and Operations  
Jerry Stehman, Director, Human Resources  
Darren Sylvia, Chief Academic Officer K-12, Educational Services  
Fritz Ediger, Senior Administrative Assistant to the Superintendent  
and the Board of Trustees

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Kent Albertson, Principal, Madera High School  
Marjorie Barks, Librarian, Madera South High School  
Andy Beakes, Principal, Madera South High School  
Marisa DiMauro, Director, Categorical Programs  
Lisa Chaney, Coordinator, Health Services  
Carsten Christiansen, Principal, Alpha School  
Jennifer Gaviola, Director, Special Services  
Janet Grossnicklaus, Director, Curriculum, Assessment and Instruction  
Allan Kristensen, District Music Coordinator

**MINUTE RECORD OF: Madera Unified School District Board of Education**

**ANNUAL ORGANIZATIONAL MEETING HELD ON THE 9<sup>th</sup> DAY OF December, 2008**

Jon Schmid, Teacher, Music, Madera South High School  
Galen Wright, Director, Student Services

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Alice Rios, CSEA President  
Sue Thornton, MUTA President

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Randy Brannon, Pastor, Grace Community Church  
Bill Coate, Madera Tribune  
Treva Kreschal, Parent  
Don Wright, Parent

There were approximately 35 visitors/District employees in attendance.

**1. CALL TO ORDER OF PUBLIC MEETING –  
CLOSED SESSION IMMEDIATELY CONVENED**

President Ray Seibert called the Public Session of the Board of Education to order at 5:30 p.m. and immediately adjourned to Closed Session pursuant to Government Code Sections 54956.9(a)), 54957 and 54957.6 and Education Code Sections 35146, 48900, and 48918.

**2. RECONVENE PUBLIC SESSION --  
CALL TO ORDER ORGANIZATIONAL MEETING --  
PLEDGE OF ALLEGIANCE AND ACKNOWLEDGEMENT OF VISITORS  
AND MEDIA**

Presiding Secretary, Mr. John Stafford, adjourned the Closed Session at 6:55 p.m. and reconvened the Public Session of the Annual Organizational Board meeting. He asked Trustee Goodwin to lead the pledge of allegiance and he welcomed the visitors. Mr. Stafford asked Chaplain Jim Adair of the Department of Corrections to lead the invocation. Mr. Stafford stated that we are now conducting the business of the Annual Organizational Meeting. The meeting was recorded on Tape No. 13-2008/09.

**3. ADOPTION OF AGENDA FOR ORGANIZATIONAL MEETING – MOTION  
NO. 59–2008/09**

**It was moved by Trustee Goodwin, seconded by Trustee Salvador, and unanimously carried to adopt the Agenda.**

Ayes:	Trustees Adams, Garibay, Goodwin, Salvador, Seibert, and Westley
Noes:	None
Absent:	Trustee Janzen
Abstained:	None

**4. NOMINATIONS FOR PRESIDENT OF THE BOARD OF TRUSTEES --**

Presiding Secretary, Mr. John Stafford, called for nominations for the office of the President for the Board of Trustees.

Trustee Seibert nominated Trustee Westley for President.

Superintendent Stafford called for further nominations and, after hearing none, he called for a motion to close nominations.

**MOTION NO. 60-2008/09**  
**NOMINATIONS CLOSED FOR PRESIDENT**

**It was moved by Trustee Adams, seconded by Trustee Salvador, and unanimously carried that nominations be closed for the position of President of the Board of Trustees.**

Ayes: Trustees Adams, Garibay, Goodwin, Salvador, Seibert, and Westley  
Noes: None  
Absent: Trustee Janzen  
Abstained: None

**ELECTION OF TRUSTEE MICHAEL H. WESTLEY TO SERVE AS**  
**PRESIDENT OF THE BOARD OF TRUSTEES FROM DECEMBER 9, 2008**  
**TO DECEMBER 8, 2009**

The Trustees cast their vote for President as follows:

<b><u>Trustees</u></b>	<b><u>Vote for President of the Board of Trustees</u></b>
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Trustee Adams	Michael H. Westley
Trustee Garibay	Michael H. Westley
Trustee Goodwin	Michael H. Westley
Trustee Salvador	Michael H. Westley
Trustee Seibert	Michael H. Westley
Trustee Westley	Michael H. Westley
Absent:	Trustee Janzen
Abstained:	None

Superintendent Stafford announced that Trustee Michael H. Westley was elected to the office of President of the Board of Trustees from this date forward to December 2009.

Superintendent Stafford presented out-going President, Ray G. Seibert with a plaque

for his year of service to the children of the Madera Unified School District and for showing great leadership in helping and implementing MUSD's Mission Statement.

**ASSUMPTION OF GAVEL BY NEWLY ELECTED PRESIDENT  
FOR THE CALENDAR YEAR -- 2009**

Superintendent Stafford congratulated President Westley and he assumed the gavel and was seated as President.

**5. NOMINATIONS FOR CLERK OF THE BOARD OF TRUSTEES --  
NOMINATION CAST FOR TRUSTEE TO SERVE AS CLERK OF THE  
BOARD OF TRUSTEES**

President Westley called for nominations for the office of Clerk of the Board of Trustees.

Trustee Adams nominated Trustee Philip D. Janzen to serve as Clerk. Trustee Goodwin nominated herself to serve as Clerk. Trustee Salvador nominated Trustee Garibay to serve as Clerk.

President Westley called for further nominations, and hearing none, he called for a motion to close the nominations.

**MOTION NO. 61-2008/09--NOMINATIONS FOR CLERK CLOSED**

**It was moved by President Westley, seconded by Trustee Salvador, and unanimously carried that nominations be closed for the position of Clerk of the Board of Trustees.**

Ayes: Trustees Adams, Garibay, Goodwin, Salvador, Seibert and President Westley  
Noes: None  
Absent: Trustee Janzen  
Abstained: None

**ELECTION OF TRUSTEE PHILIP D. JANZEN TO SERVE AS CLERK OF  
THE BOARD OF TRUSTEES FROM DECEMBER 9, 2008 TO DECEMBER  
8, 2009 -- DOCUMENT NO. 172-2008/09**

The Trustees cast their vote for Clerk as follows:

<b><u>Trustees</u></b>	<b><u>Vote for Clerk of the Board of Education</u></b>
Trustee Adams	Philip D. Janzen
Trustee Garibay	Robert E. Garibay
Trustee Goodwin	Loraine Goodwin

**MINUTE RECORD OF: Madera Unified School District Board of Education**

**ANNUAL ORGANIZATIONAL MEETING HELD ON THE 9<sup>th</sup> DAY OF December, 2008**

Trustee Salvador  
Trustee Seibert  
President Westley  
Absent:  
Abstained:

Robert E. Garibay  
Philip D. Janzen  
Philip D. Janzen  
Trustee Janzen  
None

Trustee Philip D. Janzen was declared elected to the office of Clerk of the Board of Trustees from this date forward to December 2009.

In Trustee Janzen's absence, President Westley appointed Trustee Garibay as Acting Clerk.

**6. NOMINATIONS FOR REPRESENTATIVE TO EXECUTIVE BOARD,  
MADERA COUNTY SCHOOL BOARD ASSOCIATION -- MOTION NO. 62-  
2008/09, DOCUMENT NO. 173-2008/09**

It was indicated that this group meets four times a year and represents all of the School Boards in Madera County. Trustee Goodwin and Trustee Garibay volunteered to serve as representatives to the Executive Board, Madera County School Boards.

**It was moved by Trustee Salvador, seconded by Trustee Goodwin, and unanimously carried for Trustee Goodwin to serve as Representative and Trustee Garibay to serve as Alternate Representative to the Executive Board, Madera County School Board Association.**

Ayes: Trustees Adams, Garibay, Goodwin, Salvador, Seibert and President Westley  
Noes: None  
Absent: Trustee Janzen  
Abstained: None

**7. NOMINATIONS FOR REPRESENTATIVE TO CALIFORNIA SCHOOL  
BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY FOR  
SUBREGION 10-A**

There were no nominations.

**8. APPOINTMENT OF BOARD TRUSTEES TO:  
(DOCUMENT NO. 174-2007/08—SCHOOL SITE AND CAREER SCHOOL  
LIAISONS)**

- **California School Boards Association (CSBA) Legislative Network**  
Trustee Westley and Trustee Adams volunteered to serve as the School District's Representatives to the CSBA Legislative Network.

**MINUTE RECORD OF: Madera Unified School District Board of Education**

**ANNUAL ORGANIZATIONAL MEETING HELD ON THE 9<sup>th</sup> DAY OF December, 2008**

- **California Association of Suburban School Districts (CALSSD)**  
**Trustee Westley, Trustee Goodwin, and Trustee Seibert**, volunteered to attend the meetings. Superintendent Stafford pointed out that this group meets about four times a year, either in San Diego, Sacramento, or Burlingame and it is our lobbying group. It includes Superintendents, District staff, Chief Business Officials, Personnel, and Board members.

- **County Coalition Executive Committee**  
**Trustees Westley and Trustee Salvador** volunteered to serve as MUSD representatives on this committee. **Trustee Garibay** volunteered to be the alternate.

Superintendent Stafford noted this committee includes representatives from the Madera City Council, Madera County Board of Supervisors, the MUSD School Board, and the Chowchilla City Council. He stated a subcommittee from these groups meets monthly on the first Mondays of the month at 7:00 a.m. at Farnesi's.

- **Inter Agency Committee**  
**Trustees Westley and Trustee Salvador** volunteered to serve as MUSD representatives on this committee. **Trustee Janzen** volunteered to be the alternate.

Superintendent Stafford explained that this Committee meets on the 4th Thursday of the month at 7:30 a.m. at Madera Community Hospital.

- **School Site and Career School Liaisons – Document No. 175-2008/09**  
Superintendent Stafford explained that each school is linked to a Board Trustee which causes the Board Members to not have to know everything about every school, but if everybody knows about a couple of schools, then there is a sense of what is happening at the sites and the schools know whom to invite to events and engage trustees more in the work of the schools.

**Trustee Adams** requested to work with Cesar Chavez Elementary School, Martin Luther King, Jr. Middle School, Millview School, Madera High School/School of Human Services/Business and Mt. Vista High School.

**Trustee Garibay** requested to work with Lincoln School, Nishimoto School, Jack G. Desmond Middle School, Madera High School and Madera South High School/School of Humanities, and Ezequiel Tafoya Alvarado Academy Charter School.

**Trustee Goodwin** requested to work with Madison Elementary School, Parkwood Elementary School, Sierra Vista Elementary School and Madera

**MINUTE RECORD OF: Madera Unified School District Board of Education**

**ANNUAL ORGANIZATIONAL MEETING HELD ON THE 9<sup>th</sup> DAY OF December, 2008**

High School and Madera South High School/School of Science and Health.

**Trustee Janzen** requested to work with Alpha Elementary School, Thomas Jefferson Middle School, Madera South High School/School of Agriculture, Furman High School, Madera Adult Education and Sherman Thomas Charter School.

**Trustee Salvador** requested to work with Berenda Elementary School, Monroe Elementary School, Pershing Elementary School, and Madera South High School/School of Business/Human Services.

**Trustee Seibert** requested to work with Dixieland School, Eastin-Arcola School (closed), Howard School, La Vina School, Madera South High School/School of Agriculture, and Ripperdan High School.

**President Westley** requested to work with Adams Elementary School, Washington Elementary School, Madera High School Engineering Technology, Furman High School, Madera Adult Education, and Sherman Thomas Charter School.

**8. REVIEW OF BOARD ADVISORY COMMITTEE GUIDELINES --**

Superintendent Stafford reviewed the Advisory Committee Guidelines for 2009 with the trustees which are attached to the front of the Advisory Committee appointees list.

**9. REVIEW AND APPOINTMENT OF BOARD TRUSTEES TO ADVISORY COMMITTEES – DOCUMENT NO. 175-2008/09**

- **Budget & Finance Committee:** Trustee Garibay, Trustee Seibert and Trustee Westley volunteered to serve on the Committee and Trustee Salvador agreed to serve as the alternate.
- **Construction Review Advisory Committee:** Trustee Goodwin and Trustee Janzen agreed to serve on the Committee and Trustee Seibert agreed to serve as the alternate.
- **District English Language Learner Advisory Committee (DELAC):** Trustee Garibay and Trustee Westley agreed to serve on the Committee. Trustee Seibert agreed to serve as the alternate.
- **Gifted/Talented Education (GATE Advisory Committee):** Trustee Adams and Trustee Janzen agreed to serve on this Committee. No Alternate.
- **Safe Schools/Drug-Free Schools & Community Advisory Committee:**

**MINUTE RECORD OF: Madera Unified School District Board of Education**

**ANNUAL ORGANIZATIONAL MEETING HELD ON THE 9<sup>th</sup> DAY OF December, 2008**

**Trustee Adams** and **Trustee Goodwin** agreed to serve on this Committee. **Trustee Salvador** agreed to serve as the alternate.

- **School-to-Career Advisory Committees:** **Trustees Westley, Trustee Salvador, and Trustee Seibert** agreed to serve on this Committee. **Trustee Janzen** agreed to serve as the alternate
- **Subject Area Advisory Committees:** None.
- **Site Selection Committee:** **Trustee Goodwin, Trustee Salvador and Trustee Janzen** agreed to serve on this committee. **Trustee Westley** volunteered to serve as an alternate.
- **Citizens' Measure B Oversight Committee:** No Board representatives or alternates are needed.

**10. MOTION ADOPTING THE SETTING OF DATES, TIMES, AND PLACES FOR REGULAR MEETINGS AND CLOSED EXECUTIVE MEETINGS OF THE BOARD OF TRUSTEES – MOTION NO. 63-2008/09, DOCUMENT NO. 176-2008/09**

President Westley proposed that the Board of Trustees stay with the scheduling of **Regular Board Meetings** on the **second and fourth Tuesdays** of each month with the public meeting commencing at **7:00 p.m.**, and that the designated meeting place continue to be the **MUSD Boardroom**.

Superintendent Stafford stated the proposed list for the meetings reflects the **second and fourth Tuesdays** with the exception of the **July 14, 2009** Board meeting, **November 17, 2009** Board meeting (because of Veterans Day and Thanksgiving Day) and then on **December 8, 2009**, we have just one meeting which is an annual Organizational and Regular Board Meeting. Superintendent Stafford pointed out to the Board of Trustees that we would normally have two Board meetings in the month of November, but because of the Veterans Day and Thanksgiving Day holidays we will have only one meeting in November. He stated that we can call another meeting if it is needed.

**It was moved by Trustee Salvador, seconded by Trustee Garibay, and unanimously carried that the Board of Trustees adopt the amended/proposed Regular Board Meeting and Organizational Board Meeting schedule for the 2009 calendar year, outlined in Document No. 177-2008/09.**

Ayes:	Trustees Adams, Goodwin, Salvador, Seibert, Acting Clerk Garibay, and President Westley
Noes:	None
Absent:	Clerk/Trustee Janzen

**MINUTE RECORD OF: Madera Unified School District Board of Education**

**ANNUAL ORGANIZATIONAL MEETING HELD ON THE 9<sup>th</sup> DAY OF December, 2008**

Abstained: None

**11. ADJOURNMENT OF ORGANIZATIONAL MEETING --  
MOTION NO. 64-2008/09**

No further business was brought forward for consideration at the annual organizational meeting.

President Westley adjourned the organizational meeting at 7:34 p.m.

*Fritz Ediger*

Dated: December 9, 2008

Fritz Ediger, Senior Administrative Assistant  
to the Superintendent and the Board of Trustees

**Attachments:**

- 2009 Board Representatives to School Sites and Career School Liaisons
- 2009 Guidelines & Board/District Advisory Committees
- 2009 Board Meeting Calendar

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